

CABINET FORWARD WORK PLAN

1 DECEMBER 2014 TO 31 MARCH 2015

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published at the beginning of each month.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (🔑)

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5 per cent measured by reference to current expenditure or hours of availability to the public.
3. Any action incurring expenditure or producing savings greater than 20 per cent of budget service areas against which the budget is determined by Full Council.
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework.
5. Any proposal to change the policy framework.
6. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:



Name	Portfolio Details
Cllr JA Scott	Leader of the Council
Cllr J Thomson	Deputy Leader and Cabinet Member for Highways, Streetscene and Broadband
Cllr D Tonge	Cabinet Member for Finance, Performance, Risk, Procurement and Welfare Reform
Cllr F de Rhé-Philippe	Cabinet Member for Economy, Skills and Transport
Cllr L Mayes	Cabinet Member for Children's Services
Cllr K Humphries	Cabinet Member for Public Health and Protection, Adult Care and Housing
Cllr J Seed	Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding
Cllr T Sturgis	Cabinet Member for Strategic Planning, Development Management, Strategic Housing, Property and Waste
Cllr S Wheeler	Cabinet Member for Hubs, Human Resources, Legal, Democratic Services, Governance, Heritage and Arts




Representations/Public Participation


Supporting documents other than those listed in the schedule below may be submitted to Cabinet if you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.


Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet and its Committees are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent Yamina Rhouati, Democratic Governance Manager Yamina.Rhouati@wiltshire.gov.uk by 12.00 noon three working days before the meeting. Please contact Democratic Services on 01225 718024 for further information.


Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered in Private (No, unless otherwise stated)
16 December 2014						
16 Dec 2014 Emergency Flood Operational Response Plan	Approval of updated flood Operational Response Plan.	Heads of Service for Drainage, Highways and Public Health Consultant. Portfolio Holder (15 th Oct) and Environment Select Committee (28 th Oct).		Cllr Jonathon Seed jonathon.seed@wiltshire.gov.uk	Surriya Subramaniam Surriya.Subramaniam@wiltshire.gov.uk	
16 Dec 2014 Local Flood Risk Management Strategy	To receive a report on the proposed Local Flood Risk Management Strategy.	Consultation with Environment Agency, Council Officers and Environment Select Committee undertaken. Public Consultation underway until 31 st December 2014.	Local Flood Risk Strategy Document	Cllr Jonathon Seed jonathon.seed@wiltshire.gov.uk	Parvis Khansari, Peter Binley parvis.khansari@wiltshire.gov.uk , peter.binley@wiltshire.gov.uk	
16 Dec 2014 Revenue Budget Monitoring	To receive an update on the Council's revenue budget.			Cllr Dick Tonge richard.tonge@wiltshire.gov.uk	Matthew Tiller matthew.tiller@wiltshire.gov.uk	
16 Dec 2014 Capital Budget Monitoring	To receive an update on the Council's capital budget.			Cllr Dick Tonge richard.tonge@wiltshire.gov.uk	Matthew Tiller matthew.tiller@wiltshire.gov.uk	


<p>16 Dec 2014 Council Tax Base 2015/16</p>	<p> For Cabinet to consider and approve the Council Tax Base 2015/16.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>	
<p>16 Dec 2014 Independent Living Fund</p>	<p> To update members on the ILF changes and for a decision to be made about ring fencing the funding.</p>			<p>Cllr Keith Humphries keith.humphries@wiltshire.gov.uk</p>	<p>Dugald Millar dugald.millar@wiltshire.gov.uk</p>	
<p>16 Dec 2014 Wiltshire Council - CQC Inspection at Bradbury House and Shared Lives (Adult Placement) Service</p>	<p>This report is to inform Cabinet of the recent CQC inspections carried out at 2 Wiltshire Council Adult Care services, Bradbury House Salisbury and Wiltshire Shared Lives (Adult Placement).</p>			<p>Cllr Keith Humphries keith.humphries@wiltshire.gov.uk</p>	<p>Debbie Medlock debbie.medlock@wiltshire.gov.uk</p>	
<p>16 Dec 2014 Swindon and Wiltshire Local Enterprise Partnership Governance</p>	<p>To introduce a proposed governance structure within the Swindon and Wiltshire Local Enterprise Partnership (SWLEP) which will provide a robust platform on which to develop, assess and deliver the projects outlined in the Growth Deal and funded by the Local Growth Fund (LGF).</p>		<p>Growth Deal and Local Growth Fund Governance and Delivery</p>	<p>Cllr Jane Scott OBE jane.scott@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	

<p>16 Dec 2014 Wiltshire Core Strategy</p>	<p> To consider the Inspector's Report and consider making a recommendation to Council on 20 January 2015 to adopt the Strategy</p>		<p>Notification of an Additional Item of Key Decision business - Core Strategy</p>	<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	
<p>Single Member Decisions</p>						
<p>Between 1 Dec 2014 and 31 Jan 2015 Gypsy, Roma and Traveller Project (Phase 2 - Dairy House Bridge & Oak Tree Field)</p>	<p> To update on the budget position following tendering for the second and final phase of the Gypsy & Traveller site refurbishment project.</p>	<p>Finance, Legal Services, Property Services, Planning, Traveller Liaison Service, Traveller Education Service, Highways Enforcement Service and Climate Change</p>	<p>Notification of a Private Meeting - HCA Gypsy and Traveller</p>	<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Janet O'Brien janet.obrien@wiltshire.gov.uk Tel: 01249 706550</p>	
<p>Between 1 Dec 2014 and 31 Jan 2015 Withdrawal of Early Morning Bus Travel Concession</p>	<p> To decide in respect of the Wiltshire bus pass scheme i) whether to withdraw early morning free travel ii) whether free travel should start at 0900 or 0930</p>	<p>With organisations representing disabled and elderly people, council members and bus operators. To take place July – September 2014.</p>	<p>Results of consultation</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>Ian White ian.white@wiltshire.gov.uk</p>	

<p>Between 1 Dec 2014 and 31 Jan 2015 Proposed Changes to Post 16, Grammar School and Continuity Transport</p>	<p> To decide in respect of education transport policy whether to (a) increase the student charge for post 16 transport, (b) introduce charges for grammar school transport and (c) cease to accept applications for assistance with continuity transport,</p>	<p>With schools headteachers and governors, colleges, parents, staff, Dioceses, WASSH and via the website, between 3 September and 19 October.</p>	<p>Results of consultation</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>Ian White ian.white@wiltshire.gov.uk</p>	
<p>20 January 2015</p>						
<p>20 Jan 2015 Churchfields (Part II Item)</p>	<p>To confirm the principle of redevelopment at Churchfields and confirm the strategy for the unlocking of the first phase of redevelopment in line with the South Wiltshire Core Strategy and emerging Wiltshire Core Strategy'.</p>		<p>Notification of a Private Meeting</p>	<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	<p>Yes</p>

<p>20 Jan 2015 Growth Deal - Financial Implications and Future Resourcing (Part II Item)</p>	<p>To update members on progress made on projects within the Strategic Economic Plan and included within the Growth Deal.</p>	<p>The report is being written in partnership with colleagues from Highways and Transport and lead officers from Financial Services. The paper will complete the standard consultation procedures.</p>	<p>This report builds on the report regarding a request for an allocation of the 13/14 Corporate Earmarked Reserve sent to Cabinet/CLT Liaison on Monday 28th July. SWLEP Strategic Economic Plan Notification of a Private Meeting</p>	<p>Cllr Jane Scott OBE jane.scott@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	<p>Yes</p>
<p>20 Jan 2015 Performance Management Update</p>	<p>Update on Performance.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Robin Townsend Robin.Townsend@wiltshire.gov.uk</p>	
<p>20 Jan 2015 LEADER programme</p>	<p> To outline financial commitments relating to the council's role as Accountable Body for the LEADER programme(s).</p>			<p>Cllr Fleur de Rhé-Philippe fleur.derhephilippe@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	

<p>20 Jan 2015 Carers Support</p>	 <p>To outline options for the Council around how it provides support to Carers and the impact on the Council following implementation of the Care Act.</p>	<p>Ongoing consultation with Commissioned Carers Support Partner around support options for carers and discussions with Carer Involvement groups.</p>		<p>Cllr Keith Humphries keith.humphries@wiltshire.gov.uk</p>	<p>Andrew Osborn andrew.osborn@wiltshire.gov.uk</p>	
<p>10 February 2015</p>						
<p>10 Feb 2015 Revenue Budget Monitoring</p>	<p>To receive an update on the Council's revenue budget.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Matthew Tiller matthew.tiller@wiltshire.gov.uk</p>	
<p>10 Feb 2015 Performance Management Update</p>	<p>Update on performance.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Robin Townsend Robin.Townsend@wiltshire.gov.uk</p>	
<p>10 Feb 2015 Treasury Management Strategy 2015/16</p>	<p>To consider and recommend that Council approve the revised Prudential Indicators and a Treasury Management Strategy for 2015/16.</p>	<p>Corporate Leadership Team</p>		<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>	
<p>17 March 2015</p>						

<p>17 Mar 2015 Car Parking Review</p>	<p> To consider the findings of the Car Parking Review and approve the new Strategy.</p>			<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>Parvis Khansari parvis.khansari@wiltshire.gov.uk</p>	
<p>17 Mar 2015 Report on Treasury Management Strategy 2014-15 - Third Quarter ended 31 December 2014</p>	<p>To provide an update on the interim treasury management position to the end of December 2014 for the financial year 2014/15.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>	